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June 17, 2011

TO: Each Supervisor

FROM: Jonathan E. Fielding, M.D., M.P.H.
Director and Health Officer

**SUBJECT: NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO ACCEPT
THREE NOTICES OF AWARD FROM THE CENTERS FOR DISEASE
CONTROL AND PREVENTION FOR THE EMERGENCY PREPAREDNESS
AND RESPONSE PROGRAM**

This is to inform you that I am exercising delegated authority approved by your Board on September 8, 2009 and July 13, 2010, respectively, to: 1) accept amendments to the Centers for Disease Control and Prevention (CDC) Notice of Award (NA) 1H75TP000350-01 Revised that permit the internal redirection of funds and 2) accept amendments to CDC NA 5U90TP917012-10 Revised that permit the internal redirection of funds, subject to review and approval by County Counsel and the Chief Executive Office (CEO), and notification to your Board.

Under this authority, I will accept CDC NA 1H75TP000350-01 Revised, Amendment 15, for Public Health Emergency Response (PHER) for the period July 31, 2009 through July 30, 2011 and CDC NA 5U90TP917012-10 Revised, Amendment 7, and NA 3U90TP917012-10S1 Revised, Amendment 8, for Public Health Emergency Preparedness (PHEP) for the period August 10, 2009 through August 9, 2011.

Public Health Emergency Response (PHER) Amendment 15:

On May 27, 2011, the CDC issued NA 1H75TP000350-01 Revised, Amendment 15, authorizing the redirection of \$1,765,789 within PHER Grant Focus Areas: 1) H1N1 Mass Vaccination Planning and 2) H1N1 Mass Vaccination Implementation as follows:

H1N1 Mass Vaccination Planning:

A total of \$1,058,330 in funds will be redirected from various line items to:

Contractual: A total of \$81,540 in funds to support 2-1-1 telephone inquiries about the vaccination campaign (\$69,780) and to improve reporting and alerting structures, information management, and data integration and connectivity (\$11,760).

Equipment: A total of \$366,612 in funds to procure a high-throughput automated magnetic particle nucleic and acid extractor for influenza surveillance and testing, and real-time polymerase chain reaction equipment for influenza testing of non-nasopharyngeal specimens for the Department of Public Health (DPH) Public Health Laboratory, and a video conferencing system to improve communication for the Environmental Health (EH) Program and various response partners.

Supplies: A total of \$16,500 in funds to procure paper folding machines to be used for mass mailings of educational materials and brochures.

Travel: A total of \$25,971 in funds to provide training to assist software application developers with configuring, implementing, and integrating tools that support development efforts for emergency response systems; training to improve staff skills in risk messaging, social media marketing strategies, and employment of social marketing; and training for information systems staff.

Other: A total of \$567,707 in funds will be used for risk messaging and leverage social media channels to improve message receptiveness; information system maintenance support for two firewall service modules; enhance the existing Public Health Information Systems Network virtual server environment to address security vulnerabilities, minimize downtime, and provide greater reliability; maintain and support videoconference sites; and upgrade and renew the annual maintenance agreement for the Data Aire air conditioner unit for the Data Center.

H1N1 Mass Vaccination Implementation:

A total of \$707,459 in funds will be redirected from various line items to:

Contractual: A total of \$431,809 in funds to support the labor costs of DPH Community Health Services staff that participate in pandemic preparedness planning activities and community engagement and outreach events (\$350,000) and refine response scenario models (\$81,809).

Supplies: A total of \$41,200 in funds to procure rapid flu kits.

Other: A total of \$234,450 in funds to upgrade the server for the Mediasite system which is utilized to provide web-based trainings and emergency preparedness presentations; procure a wireless network access system that will allow the DPH Incident Command System structure; integrate with a previously developed public health Web EOC system that will allow effective communication with city emergency management structures; and develop a logistics control center at DPH's warehouse.

Public Health Emergency Preparedness (PHEP) Amendment 7:

On May 2, 2011, the CDC issued NA 5U90TP917012-10 Revised, Amendment 7, authorizing the redirection of \$92,900 within PHEP Grant Areas: 1) Base and 2) Real Time Disease Detection (RTDD) as follows:

Base:

A total of \$76,076 in funds will be redirected from Contractual and Other Budget categories to:

Supplies: Funds will be used to procure supplies for the DPH Technical Advisory Group (TAG) members to safely and effectively respond to and assess bioterrorism threats in the field; evacuation chairs for public health facilities to be used during an emergency evacuation of employees who may be mobility impaired; and an amateur radio high frequency transceiver to strengthen communication efforts.

Real Time Disease Detection (RTDD):

A total of \$16,824 in funds will be redirected from Contractual and Other Budget categories to:

Supplies: Funds will be used to procure laboratory reagents and supplies needed to perform respiratory disease surveillance.

Public Health Emergency Preparedness (PHEP) Amendment 8:

Concurrently, on May 2, 2011, the CDC issued NA 3U90TP917012-10S1 Revised, Amendment 8, authorizing the redirection of \$3,990,140 within PHEP Grant Areas: 1) Base and 2) Cities Readiness Initiative (CRI) as follows:

Base:

A total of \$3,795,031 in funds will be redirected from various line items to:

Personnel: A total of \$2,456,344 in funds to support DPH staff salary adjustments including step increases, promotions, filling of vacant items, and overtime.

Travel: A total of \$7,346 in funds for various trainings on project management; development and maintenance of community based partnerships to enhance emerging infectious disease prevention and community resiliency; and updates on the latest coding information used by clinical laboratories.

Equipment: A total of \$565,190 in funds to procure equipment needed to support the Los Angeles Police Department, the TAG, and the Public Health Laboratory (PHL) in the event of a bioterrorism threat; radiation detection devices and air monitoring equipment; laboratory equipment that provides rapid identification of food-borne outbreaks and select bioterrorism agents and sterilizes bio-hazardous waste used in the virology and molecular diagnostic units; and communications equipment to enhance risk communications capabilities in providing critical information to the public and media during an emergency.

Supplies: A total of \$137,344 in funds to procure communication devices for emergency operations vehicles, emergency operations supplies for the City of Los Angeles Emergency Operations Center, computer-related supplies; and field gear for EH staff who respond to emergencies or disasters.

Contractual: A total of \$77,844 in funds to support 2-1-1 telephone inquiries arising from the community based preparedness campaign (\$69,780) and to obtain information technology development support services to conclude enhancements of the existing DPH Strategic National Stockpile Inventory Management System (\$8,064).

Other: A total of \$550,963 in funds for lease costs for space occupied by the EPRP and reconfiguration of existing office space to accommodate staff; replacement of public health

deputy health officer badges; use of County pool cars; organizational membership fees for data exchange between the private or public laboratories; training for lab partners and Laboratory Information Systems vendors; 24 hour security services for the PHL; installation of wireless temperature monitoring systems for PHL biological, clinical, and bacteriology units; training for the Sunquest Laboratory Information Systems; emergency repair services for the PHL; and annual server maintenance including hardware replacement.

Cities Readiness Initiative (CRI):

A total of \$195,109 in funds will be redirected from various line items to:

Personnel: A total of \$128,725 in funds to support DPH staff salary adjustments including step increases and overtime.

Travel: A total of \$1,449 in funds for staff attendance to the 2011 National Association of City and County Health Officials Annual Conference.

Contractual: A total of \$64,935 in funds for the development of mathematical models to guide public health emergency response activities (\$34,935) and a strategic plan for anthrax events and similar catastrophic public health emergencies (\$30,000).

In total, PHEP Amendments 7 and 8 authorize a redirection of funds totaling \$4,083,040.

County Counsel has reviewed and approved CDC NA 1H75TP000350-01 Revised, Amendment 15; CDC NA 5U90TP91012-10 Revised, Amendment 7; and CDC NA 3U90TP917012-10S1 Revised, Amendment 8, as to use. County Counsel and the CEO have reviewed and approved this delegated authority action.

If you have any questions or require additional information, please let me know.

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c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors